CITY OF MANCHESTER
BOARD OF MAYOR AND ALDERMAN
SPECIAL CALL BOARD MEETING AGENDA
Manchester City Hall Board Room
June 16th, 2026
5:30 P.M.

Pursuant to a call by Mayor Joey Hobbs, there will be a Special Called Board of Mayor and Alderman Board Meeting on Tuesday, June 16th, 2026, at 5:30 p.m. for the following ordinance(s):

Roll Call:

Citizen Comments:

Ordinance:

a) 2nd reading of an ordinance for the City of Manchester, Tennessee amending Budget Ordinance No. 1743 for FY 2025-2026; sponsored by Alderman Crosslin.

b) 2nd reading of an ordinance of the City of Manchester, Tennessee, adopting a budget for the Fiscal Year beginning July 1, 2026 and ending June 30, 2027; sponsored by Mayor Hobbs.

c) 2nd reading of an ordinance amending provisions to Manchester Municipal Code 1-111 regarding Citizens Comments; sponsored by Alderman Crosslin.

Adjournment:

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LIVE STREAMING https://www.youtube.com/@CityofManchesterTennessee

ORDINANCE NO.

AN ORDINANCE FOR THE CITY OF MANCHESTER, TENNESSEE AMENDING BUDGET ORDINANCE NO. 1743 FOR FISCAL YEAR 2025-26

WHEREAS, pursuant to *Tennessee Code Annotated*, section 6-56-209, the Board of Mayor and Commissioners has the authority to authorize the budget officer to transfer moneys from one appropriation to another within the same fund.

BE IT ORDAINED, by the Board of Mayor and Aldermen of the City of Manchester, Tennessee, that the Budget Ordinance for Fiscal Year 2025-2026, Ordinance No. 1743, be amended as follows:

SECTION 1: To amend the General Fund, the Expenditures are to be changed as follows:

	INCREASE	DECREASE
INFORMATION SYSTEMS		
110-41600-135 Vacation Pay	$ 24,000	
110-41600-142 Employee Health Insurance	$ 24,000	
110-41600-143 Retirement	$ 56,000	
110-41600-255 Data Processing	$ 29,000	
110-41600-944 Capital Outlay	$ 17,000	
FIRE DEPARTMENT		
110-42200-130 After Hours Pay	$ 180,000	
110-42200-131 Holiday Pay	$ 130,000	
110-42200-132 Sick Pay	$ 110,000	
110-42200-142 Employee Health Insurance	$ 140,000	
110-27100 Fund Balance		$ 710,000

SECTION 2: To amend the Recreation & Parks Fund, the Expenditures are to be changed as follows:

	INCREASE	DECREASE
REC CENTER		
122-44420-121 Part Time Wages	$ 175,000	
122-44420-141 Social Security	$ 40,000	
122-44420-262 Repair & Maintenance	$ 150,000	
122-44420-266 Repair & Maintenance Buildings	$ 420,000	
122-44420-940 Capital Improvements	$ 540,000	
PARKS		
122-44720-132 Sick Pay	$ 80,000	
122-44720-133 Vacation Pay	$ 12,000	
122-44720-265 Repair & Maintenance	$ 45,000	
122-27100 Fund Balance		$ 1,462,000

SECTION 3: To amend the Tourism Fund, the Expenditures are to be changed as follows:

	INCREASE	DECREASE
TOURISM		
130-47210-236.002 Local Activity Support	$ 24,000	
130-47210-266 building Repair	$ 80,000	
130-47210-269 Parking Lot Repair	$ 87,000	
130-47210-270 Repair & Maintenance	$ 39,000	
130-27100 Fund Balance		$ 230,000

SECTION 4: To amend the Water & Sewer Fund, the Expenditures are to be changed as follows:

	INCREASE	DECREASE
PURIFICATION		
413-52113-111 Employee Wages	$ 125,000	
SHOP & MAINTENANCE		
413-52115-259 Professional Services	$ 470,000	
SEWER TREATMENT		
413-52213-911 Capital Outlay	$ 971,717	
413-27100 Fund Balance		$ 1,566,717

SECTION 5. Unless indicated in Section 1 above, to the extent required by the new appropriation, funds shall be drawn from the Fund Balance(s) of the Fund(s) as of June 30, 2026.

SECTION 6. The financial plan shall be used as guidance and generally followed in the implementation of this amendment.

SECTION 7. This Ordinance shall take effect from and after its publication, passage and public hearing.

1st Reading 6-2-26 .
2nd Reading .

Joey Hobbs, Mayor

Attest:

Anthony Burrows, Finance Director

ORDINANCE NO:

AN ORDINANCE OF THE CITY OF MANCHESTER, TENNESSEE ADOPTING A BUDGET FOR THE FISCAL YEAR JULY 1, 2026 THROUGH JUNE 30, 2027

WHEREAS, Tennessee Code Annotated Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF MANCHESTER, TENNESSEE AS FOLLOWS:

SECTION 1. That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

GENERAL FUND		**FY25 Audited**		**FY26 Estimated**		**FY27 Proposed**
Local Taxes	$	14,352,268	$	13,760,251	$	14,638,482
License and Fees		270,690		258,370		495,975
Intergovernmental		3,510,055		4,062,674		4,245,955
Charges for Services		53,435		17,550		42,550
Fines and Forfeitures		177,520		172,200		182,200
Miscellaneous Revenues		702,683		2,674,453		1,428,056
Fund Balance		15,542,124		17,390,185		17,124,898
Total Available Funds	$	34,608,775	$	38,335,683	$	38,158,116
SANITATION						
Charges for Current Services	$	1,740,689	$	1,871,205	$	1,920,600
Transfer from Other Funds		661		3,600		3,600
Unassigned Fund Balance		779,996		984,972		687,228
Total Available Funds	$	2,521,346	$	2,859,777	$	2,611,428
RECREATION FUND						
Local Taxes	$	252,932	$	-	$	-
Intergovernmental		546,045		-		-
Charges for Current Services		1,050,391		844,051		1,367,500
Other Revenues		(176,784)		158,076		160,000
Transfer from Other Funds		1,800,000		2,048,597		1,013,896
Unassigned Fund Balance		1,025,408		732,658		661,912
Total Available Funds	$	4,497,992	$	3,783,382	$	3,203,308

DRUG CONTROL FUND			
Fines and Forfeitures	$ 45,730	$ 33,500	$ 37,000
Other Revenues	53,203	6,275	70,000
Unassigned Fund Balance	306,515	330,580	367,575
Total Available Funds	$ 405,448	$ 370,355	$ 474,575
TOURISM FUND			
Local Taxes	$ 126,461	$ 945,865	$ 945,865
Grant Revenue	80,836	428,019	222,500
Unassigned Fund Balance	452,626	508,875	867,295
Total Available Funds	$ 659,923	$ 1,882,759	$ 2,035,660
CAPITAL EQUIPMENT FUND			
Transfer from Other Funds	-	-	-
Other Revenues	15,952	-	-
Unassigned Fund Balance	1,569,861	771,122	0
Total Available Funds	$ 1,585,813	$ 771,122	$ 0
GENERAL DEBT SERVICE FUND			
Other Revenues	$ 21,400	$ 144,020	$ 144,020
Transfer from Other Funds	1,171,625	1,581,900	1,495,950
Unassigned Fund Balance	1,811,345	1,580,554	1,699,074
Total Available Funds	$ 3,004,370	$ 3,306,474	$ 3,339,044
WATER & SEWER FUND			
Current Services	$ 70,677	$ 24,617	$ 24,617
Other Revenues	7,616	11,326	10,930
Non-operating Revenues	3,200,829	1,844,588	1,501,000
Water & Sewer Revenues	8,879,377	10,449,009	11,988,596
Net Position	27,014,594	30,254,740	31,885,462
Total Available Funds	$ 39,173,093	$ 42,584,280	$ 45,410,605
GENERAL PURPOSE SCHOOL FUND			
Local Taxes	$ 6,782,971	$ 4,217,710	$ 5,017,110
Licenses and Permits	880	650	650
Charges for Current Services	36,514	51,229	52,000
Other Local Revenues	182,071	29,500	170,500
State Education Funds	12,691,994	12,914,595	13,755,537
Federal Funds Received Thru State	66,403	-	-
Fund Balance	-	6,052,897	1,000,000
Transfer from Other Funds	1,858,467	2,608,467	2,608,467
Total Available Funds	$ 21,619,300	$ 25,875,048	$ 22,604,264
CAFETERIA FOOD SERVICE FUND			
Charges for Current Services	$ 194,483	$ 208,280	$ 211,000
Other Local Revenues	24,314	1,300	12,800
State Education Funds	8,326	8,295	7,949
Federal Funds Received Thru State	1,007,699	1,316,613	1,305,506
Unassigned Fund Balance	-	207,555	559,600
Total Available Funds	$ 1,234,822	$ 1,742,043	$ 2,096,855

SECTION 2. That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

GENERAL FUND						
General Government	$	7,809,914	$	8,677,383	$	8,653,276
Public Safety		7,213,062		9,071,006		7,957,298
Public Works		2,195,614		3,462,396		4,420,136
Total Appropriations	$	17,218,590	$	21,210,785	$	21,030,709
SANITATION FUND						
Sanitation Fund	$	1,536,374	$	2,172,549	$	1,749,058
Total Appropriations	$	1,536,374	$	2,172,549	$	1,749,058
PARKS AND RECREATION FUND						
Administration	$	335,744	$	190,089	$	200,916
Rec Center		1,699,074		2,571,124		1,804,709
Park Area		1,730,516		360,257		535,375
Total Appropriations	$	3,765,334	$	3,121,470	$	2,541,000
DRUG CONTROL FUND						
Drug Fund	$	74,868	$	2,780	$	166,268
Total Appropriations	$	74,868	$	2,780	$	166,268
TOURISM FUND						
Tourism Fund	$	151,048	$	1,015,464	$	1,138,688
Total Appropriations	$	151,048	$	1,015,464	$	1,138,688
CAPITAL EQUIPMENT FUND						
Capital Equipment Program	$	814,691	$	771,122	$	-
Total Appropriations	$	814,691	$	771,122	$	-
GENERAL DEBT SERVICE FUND						
General Debt Service Fund	$	1,423,816	$	1,607,400	$	1,543,450
Total Appropriations	$	1,423,816	$	1,607,400	$	1,543,450
WATER & SEWER FUND						
Purification	$	2,171,287	$	2,378,315	$	2,442,050
Shop & Maintenance		3,591,436		5,827,488		4,923,488
Customer Accounts & Collections		446,173		345,562		127,850
Sewer Treatment & Disposal		2,409,150		1,965,610		2,166,281
Non-operating expenses		216,296		178,813		453,012
All Other		84,011		3,029		4,000
Total Appropriations	$	8,918,353	$	10,698,818	$	10,116,680
GENERAL PURPOSE SCHOOL FUND						
Instruction						
Instructional Programs	$	12,489,436	$	13,310,159	$	13,676,805
Support Services		5,876,721		7,084,852		6,981,942
Non-Instructional Services		975,499		1,083,537		990,117
Capital Outlay		1,636,330		4,340,000		900,000
Debt Payments		50,400		50,400		50,400
Indirect Cost		6,100		6,100		5,000
Total Appropriations	$	21,034,486	$	25,875,048	$	22,604,264
CAFETERIA FOOD SERVICE FUND						
Food Service	$	1,361,479	$	1,742,043	$	2,096,855
Total Appropriations	$	1,361,479	$	1,742,043	$	2,096,855

SECTION 3: At the end of the current fiscal year the governing body estimates balances/(deficits) as follows:

General Fund	$	17,124,898
Sanitation Fund	$	984,972
Recreation Fund	$	732,658
Drug Fund	$	330,580
Tourism Fund	$	508,875
Capital Equipment Replacement Fund	$	0
General Debt Service Fund	$	1,580,554
Water & Sewer Fund	$	1,500,000
General Purpose School Fund	$	2,572,470
Central Cafeteria Fund	$	694,232

SECTION 4: That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Redemption	Interest Requirements	Debt Authorized and Unissued	Condition of Sinking Fund
Bonds	985,000	395,950		
Capital Outlay	48,816	1,824		
Capital Leases	30,000	-		
Bonds - Utility	1,780,000	287,476		

SECTION 5: During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects		Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
Coffee Street Sidewalk Project	$	46,712	
Oakdale Street Sidewalk Project	$	6,203	
Madison Street Sidewalk Project	$	4,683	
Hills Chapel Road Phase 2	$	40,000	
Recreation improvements	$	69,900	
Sanitation vehicles	$	150,000	
Drug fund vehicles	$	120,000	
Water & Sewer equipment/vehicles	$	250,000	
Water & Sewer improvements	$	1,250,000	
Education capital outlay	$	900,000	
Total Appropriations	$	2,837,498	

SECTION 6: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the Tennessee Code Annotated.

SECTION 7: Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may prescribe as allowed by Section 6-56-209 of the Tennessee Code Annotated. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 8: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, Tennessee Code Annotated will be attached.

SECTION 9: If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with Section 6-56-210, Tennessee Code Annotated provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division of Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 10: There is hereby levied a property tax of $1.5221 per $100 of assessed value on all real and personal property.

SECTION11: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 12: This ordinance shall take effect upon passage, the public welfare requiring it.

PASSED FIRST READING: 6-2-26
PASSED SECOND READING:

ATTEST:

Joey Hobbs, Mayor

ATTEST:

Anthony Burrows, Finance Director

ORDINANCE NO. ________

AN ORDINANCE AMENDING PROVISIONS TO MANCHESTER MUNICIPAL CODE REGARDING CITIZENS COMMENTS

WHEREAS the Manchester Municipal Code provides for the procedures used during Board, Committee and Commission meetings; and

WHEREAS the Tennessee Legislature has further defined citizen's right to speak and the Board of Mayor and Aldermen believes it in the best interest of the City of Manchester that a certain amendment be made to those procedures in MMC 1-111.

BE IT THEREFORE ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MANCHESTER, TENNESSEE that there be an amendment to MMC 1-111 by deleting the word "relevant":

BE IT FURTHER ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MANCHESTER, TENNESSEE that this ordinance shall take effect on and after its publication and passage, the public welfare of the City of Manchester, Tennessee requiring it.

PASSED FIRST READING: ____________ June 2 ____________, 2026

PASSED SECOND AND FINAL READING: ________________________, 2026

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Joey Hobbs, Mayor

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Anthony Burrows, Finance Director